

Welcome To Illinois Gymnastics Institute



We're glad you could make it today and are excited about the week ahead. Here's what you need to know to start your first week of classes. If you have any questions today, please stop at the front desk or look for anyone wearing an IGI staff shirt to help you. Have a great time!

Where do I go now?

Front Desk: If you registered over the phone please stop at the front desk to make sure all of your paperwork is complete. Waivers must be completed before class participation.

Cubbies: Are available for all classes! Children need to store shoes, socks, street clothes, back packs, etc. and then proceed to outside of the cubbies until their teacher calls them in. **DO NOT ENTER THE GYM WITHOUT YOUR GYMNASTICS TEACHER.**

Parent Viewing

Area: Is located upstairs behind the glass windows or in the chairs down below.

Gymnastics Attire

Girls should wear a leotard and hair must be pulled back. Boys should wear an appropriate sized t-shirt and gym shorts. This attire will allow our instructors to spot your child during certain activities, to check body alignment, as well as insure their safety on the apparatus.

Please Note: No Loose Clothing—No Tights, Socks or Jeans—No Jewelry (stud earrings ok)
No food, drinks or gum allowed in the gym.

Gym Rules

- ◆ Children are not allowed in the gym or on the equipment without the supervision an IGI Staff Member.
- ◆ When in class children must stay with their class at all times.
- ◆ Parents are not allowed on the gym floor or in the gym, if you need assistance please ask the front desk.
- ◆ Parents: no side-line coaching, please leave the coaching to our staff.
- ◆ It is important for their safety to be dropped off and picked up on time.
- ◆ No tumbling or 'rough housing' while waiting for classes to start.
- ◆ Treat your coaches and other classmates with respect.
- ◆ Have fun!



IGI Term Calendar & Priority Due Dates

Term Dates

Term 1 August 29-October 22

Term 2 October 24-December 17

Term 3 January 2-February 25

Term 4 February 27-April 21

Term 5 April 23-June 16

Summer Term: June 25-August 18 (NO CLASSES THE WEEK OF JUNE 17-21)

Priority Due Date/Re-Enrollment Week

Open Enrollment

October 3-8

December 12-17

February 6-11

April 2-7



Holidays Closed: Labor Day & Memorial Day (Saturday, Sunday & Monday), Halloween (afternoon programs only when on a weekday), Thanksgiving Day, Christmas/Holiday Break (December 18-January 2), Good Friday/Easter & 4th of July.

IGI Gymnastics Policies



All Students are required to pay an annual (non-refundable) membership fee \$35 First child & \$10 for each additional.

RE-ENROLLMENT WEEK/PRIORITY DUE DATE—YOU MUST PAY TUITION BEFORE THE RE-ENROLLMENT WEEK/PRIORITY DUE DATE TO GUARANTEE YOUR CLASS SPOT.

Registration Week is the week of our priority due date in which currently enrolled student can re-enroll in the classes that they are currently registered for. After the priority due date students that have not re-enrolled are dropped from the class enrollment for the following term. Payment for tuition is required at the time of enrollment. New students are required to fill out a family registration form. All class pricing takes into consideration all camps, holidays and closings.

ONLY 1 MAKE-UP ALLOWED PER TERM & IT MUST BE SCHEDULED WITH THE FRONT DESK

A student may enroll at any time during a term except for the last week as long as there is a vacancy. Class fees will be pro-rated relative to your start date. Tuition **WILL NOT** be pro-rated prior to enrollment for planned absences such as vacations, parties, school events, etc. Additional Make-ups can be scheduled if approved by the front desk at the time of enrollment.

NO REFUNDS OR CREDITS FOR DROPPED OR MISSED CLASSES. Once a term has started you are in the class for the entire term, regardless of attendance, except for Medical Reasons for dropping a class (see below). Medical reasons for dropping a class—medical situations are validated by a written acknowledgement from a licensed medical practitioner and you will be granted a credit prorated from THE DATE WE RECEIVE the written acknowledgement. (A retro-active request for medical credit cannot be granted, as it eliminates our opportunity to fill the vacated class spot).

General Information

Front Desk Office Hours: Monday-Friday 9:30am-8:30pm & Saturday 8:00am-1:00pm

Facebook & Twitter

Fan or Follow us to keep immediately up to date with what's going on at IGI!

Facebook: www.facebook.com/igigymnastics

Twitter: www.twitter.com/igigymnastics

Open Gyms

Preschool Open Gym (Ages 6 & Under)

Open Gym Fee: \$8.00

Monday 11:00am-12:00pm

Tuesday 1:30pm-2:30pm

Friday 11:00am-12:00pm

All Ages Open Gym

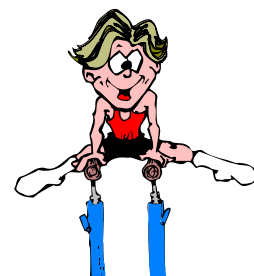
Open Gym Fee: \$10.00

Friday 7:30pm-9:30pm

Sunday 4:45pm-6:45pm

Open Gyms are subject to cancellation without notification.

NO Jeans. NO Cell Phones, iPods, iPhones or MP3 players.



Birthday Parties

Party Times: Saturday 2:00, 3:15, 4:30

Sunday 1:00, 2:15, 3:30

Contact the front desk for a Birthday Party Brochure with prices, details and availability or visit our website at www.igigymnastics.com